



ADDENDUM NO. 1, DATED 10/07/2021

RE: Invitation to Bid No. 50015-211019

**Furnish Internet Services for the Southeastern LA University
Livingston Center.**

Dear Bidder,

The inquiries and responses in Attachment A following on the next page shall become a part of the solicitation.

Amend Contract Period: Pages 6 of 16, 8 of 16, and 16 of 16

Amend From: Provide Internet Services for the Southeastern Louisiana University Campus Departments: November 1, 2021 through June 30, 2022. If mutually agreed upon by Southeastern LA University and the awarded vendor the contract may be renewed for four(4)twelve (12) month periods Starting July 1, 2022.

Amend To: Provide Internet Services for the Southeastern Louisiana University Campus Departments: February 1, 2022 through June 30, 2022 If mutually agreed upon by Southeastern LA University and the awarded vendor the contract may be renewed for four(4)twelve (12) month periods Starting July 1, 2022. SEE ATTACHMENT B. These pages will be replacement for current pages in bid document.

Sincerely,

Richard Humber
Director of Purchasing

Attachment

cc: File

Addendum Acknowledged By:

Name of Business: _____

Signature: _____ Date: _____

ATTACHMENT A

QUESTION 1) The bid form mentions a required turn up timeline of 11-1-21. This is not a possible timeline for us. We would like to provide a bid response/pricing for this, but if we have to get permits and build new fiber to any of these locations that is not feasible for us or any provider that does not currently have fiber into the buildings. We would need a minimum of 90 to 120 days for new build outs. We believe this timeline is comparable to most other competitor providers as well. Let me know if there is anything you all can do on the timeline.

RESPONSE: A turn-up date of 2/1/22 is acceptable. **See Attachment B**

QUESTION 2) Oct 5, 2021 is the deadline to submit inquiries, when will the inquiries be answered?

RESPONSE: We try to get addendums posted as soon as we get responses to the inquiries submitted.

QUESTION 3) Page 6-Scope: ITB states the initial term of the agreement will be Nov 1, 2021 thru June 30, 2022. This initial term is only 8 months. To provide the best price for Southeastern please extend the initial term to be from time of installation until June 30, 2023?

RESPONSE: A turn-up date of 2/1/22 is acceptable. **See Attachment B**

QUESTION 4) Page 8, #7 Service must be active Nov 1, 2021: Bids will be opened on Oct 19th and service must be installed by Nov 1st. Please consider extending the installation date for 60-90 days to allow more potential responders time to complete any required construction projects needed to provide service.

RESPONSE: A turn-up date of 2/1/22 is acceptable. **See Attachment B**

QUESTION 5) Page 2, Instructions to Bidders, #1: Due to COVID restrictions, please allow email bid responses to be accepted. If allowed, where should they be sent?

RESPONSE: Emailed Responses will **NOT** be accepted. All bid responses must be sealed and hand delivered, or mailed.

ATTACHMENT B

**SOUTHEASTERN LOUISIANA UNIVERSITY
BID RESPONSE FORM**

BIDDER'S NAME: _____

TELEPHONE NO.: _____ FAX NUMBER: _____

ADDRESS: _____
MAILING CITY STATE ZIP

SCOPE: Provide Internet Services For the Southeastern Louisiana University Livingston Center. February 1, 2022 through June 30, 2022. If mutually agreed upon by Southeastern LA University and the awarded vendor the contract may be renewed for four (4) twelve (12) month periods starting July 1, 2022.

I/we do hereby acknowledge receipt of the following addenda (if any):

No. _____ Dated _____ No. _____ Dated _____

OTHER REQUIREMENTS:

Bidder shall include the cost of transportation and handling in the unit price of item offered -- F.O.B. University, Hammond, LA.

If bidding other than the specified make and model, then the bidder should attach illustrations and descriptive literature of the item(s) offered to the bid response form for evaluation purposes.

The attached Instructions To Bidders/General Conditions shall be a part hereof.

TO THE VENDOR:

Whenever brand name specifications or catalogue numbers are used to describe the standard of quality, performance and other characteristics, the use of such specifications shall not restrict unless otherwise specified, the submission of equivalent products.

This solicitation is a sealed bid and must be returned by mail or delivered in person. Bid response forms cannot be faxed and any fax responses shall be rejected.

TERMS: Net 30 Prox., F.O.B., Hammond, Louisiana.

TAXES: Any taxes, other than state sales and use tax, shall be included within the bidder's unit price. The University is currently exempt from state sales and use tax.

Signature to the Bid Response Form shall be construed of acceptance of the Invitation to Bid in its entirety.

AUTHORIZED OFFICER: _____
(Signature) (Print or Type Name)

TITLE: _____ DATE: _____

ATTACHMENT B (Continued)

SOUTHEASTERN LOUISIANA UNIVERSITY SPECIFICATIONS & REQUIREMENTS

SLU desires to enter into a term contract for Internet Services as follows:

- 1. Physical Interface to the location detailed herein will be for fiber or copper listed in the table on the previous page (page 7 of 16)**
- 2. Provide an Ethernet port between location and provider network for Internet bandwidth**
- 3. Provide business-class Internet bandwidth as specified in bid response pricing. Minimum bandwidth is 100mbps. Provider may provide pricing for greater speeds.**
- 4. Provider will be responsible for providing and managing a Layer 2 switch/modem at location to interface to its network.**
- 5. Provider will construct and install the fiber/copper plant into designated SLU location to the hub of the network and will manage the network to the designated demarcation port on its termination device.**
- 6. Provider will be responsible for the equipment.**
- 7. Service must be active February 1st, 2022**
- 8. Provider agrees to continue service in the event the location listed changes.**
- 9. Provider shall guarantee network availability at 99.93% (excluding planned down time agreed to by the customer).**
- 10. Provider communications shall monitor 7 x 24 x 365.**
- 11. Provider shall monitor up to the demarcation (WAN port on the switch or router)**
- 12. Provider's Communication NOC shall continuously monitor its network. In as much as possible, Provider shall notify SLU when it detects a network problem and facilitate the restoration of the network**



INDEMNIFICATION AGREEMENT

The Contractor/Vendor hereinafter referred to as PROVIDER shall execute the below Indemnification Agreement prior to furnishing services.

PROVIDER agrees to protect, defend, indemnify, save and hold harmless the State of Louisiana, all State Departments, Agencies, Boards and Commissions, its officers, agents, servants and employees, including volunteers, from and against any and all claims, demands, expenses and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way grow out of any act or omission of PROVIDER, its agents, servants, and employees, or any and all costs, expense and/or attorney fees incurred by PROVIDER as a result of any claim, demands, and/or causes of action except of those claims, demands, and/or causes of action arising out of the negligence of the State of Louisiana, all State Departments, Agencies, Boards, Commissions, its agents, representatives, and/or employees. PROVIDER agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

Accepted by:

Provider (Name of Business)

Signature (Authorized Officer)

Title

Date Accepted

CONTRACT FOR: Southeastern Louisiana University

CONTRACT NO.: _____

PURPOSE OF CONTRACT:

Provide Internet Services For the Southeastern Louisiana University Livingston Center November 1, 2021 through June 30, 2022. If mutually agreed upon by Southeastern LA University and the awarded vendor the contract may be renewed for four (4) twelve (12) month periods starting July 1, 2022.